



A Journey from Curiosity to Connection

Manager of Museum Learning

The Manager of Museum Learning will work closely with the Executive Director, staff team, and other stakeholders to develop and implement strategic, diverse learning opportunities for a range of audiences across the Wilson Museum's campus and throughout the year. These learning opportunities will align with the museum's mission, guiding principles, goals, and social responsibility commitment.

Compensation: This is a full-time, salaried position with a starting range of \$48,000-\$55,000 depending on experience, and a generous benefits package including paid vacation, holidays, and health & wellness time; flexible work schedule; health insurance and Section 125 plan; SIMPLE IRA retirement plan; and paid family leave.

Roles and Responsibilities:

- Program Development
 - For:
 - Youth and family.
 - Educators.
 - Through:
 - Facilitated programs.
 - School/homeschool visits (on-site and classroom).
 - Self-directed learning in galleries and across campus, including exhibits and other analog and digital interpretive formats.
 - In-person and virtual learning.
 - That:
 - Aligns with learning standards, when applicable.
 - Emphasizes immersive and hands-on learning.
 - Is accessible across a wide range of learning styles.
 - Is informed by the museum's core language document.
- Collaboration
 - With schools and other community learning organizations.
 - With organizations and groups who provide other informal learning opportunities (arts organizations, land trusts, etc.).
 - Members of communities with cultural and/or historical connections to the museum's collections and exhibits.

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- With Manager of Community Engagement to develop and deliver adult programming.
- With Curator, Executive Director, and Collections Committee to develop an interpretive framework or plan.
- Evaluation
 - Develop and carry out evaluations of learning experiences, from planning through implementation, with a focus on educational impact and outcomes.
 - Use results of evaluation to inform current and future learning opportunities.
- Administration
 - Develop, track, and manage budget for museum learning.
 - Manage and oversee care of the museum's education collection.
 - Develop marketing information/materials and work with Manager of Community Engagement to market learning opportunities.
- Engage in professional development through conferences, courses, mentoring, and collaborations with other museums and cultural institutions.

Bring to the position and the team:

The following knowledge, skills, and experience are required.

- Background in education, anthropology, history, STEM/STEAM, and/or environmental studies.
- Demonstrated ability to develop and deliver effective learning experiences to youth and family audiences.
- Knowledge of relevant learning standards at local, state, and/or federal level.
- Strong interpersonal skills.
- Willingness to take initiative and work creatively.
- Ability to work independently as well as part of a team.
- A commitment to the museum's mission, values, and goals.
- A commitment to the values reflected in the museum's Social Responsibility Statement, including decolonizing practice, sustainability, and diversity, equity, inclusion, and accessibility.
- Demonstrated knowledge of best practices in museum or other informal education methods.
- Ability to maintain appropriate confidentiality of information.



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Additional Education & Experience:

The following education and experience are preferred.

- BA in education, anthropology, history, STEM/STEAM, and/or environmental studies.
- Teaching certification or other documented education/training in teaching in either classroom or museum settings.
- Three or more years of experience developing and delivering learning/educational programs in museums or similar informal educational settings.

The Wilson Museum may add to, modify, or change this job description anytime in consultation with the employee. The Wilson Museum is an equal opportunity employer. A digital copy of the museum's Employee Handbook will be provided upon request.